

## Service Agreement

Name:	Mr. <input type="checkbox"/> Ms. <input type="checkbox"/>				
Firm Name:					
Address:					
City:		State:		Zip:	
Phone Number:				Fax Number:	

The Firm requests access to MoBar Net, whose purpose is to promote the administration of justice. This service will give the Firm access to a variety of computerized records.

The Firm understands that it will be charged monthly according to the price schedule and has selected one of the billing options described in this agreement.

REJIS' role is limited to providing the technical resources necessary to support the software that REJIS provides. Since the information that comprises the computer record is entered by others, the Firm agrees to indemnify and hold REJIS and The Missouri Bar harmless from any claims arising from its use of the computerized information.

The Firm is responsible for the use of the User IDs assigned to it. The Firm understands MoBar Net information is to be used to serve clients in the conduct of the practice of law and for no other purpose. The resale of MoBar Net information as a product separate from the practice of law is specifically prohibited. Unless the Firm notifies REJIS in writing to cancel a User ID(s) or inactivates within the system, it is responsible for the cost of service attributed to the User ID(s).

The service is available 24/7 except for planned outages for maintenance which will be announced in advance. Help Desk services are available Monday through Friday, from 7 a.m. to 5 p.m., excluding holidays.

Either REJIS or the Firm may cancel this service upon 30 days advance written notice.

Signature  
*Must be signed by a Missouri Bar Member*

Missouri Bar Number

Date

Daniel Isom II, Ph.D., REJIS Executive Director

Date

**REJIS Use Only**  
Customer #

## Billing

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Subscribers may choose from two billing options. They may authorize REJIS to charge services to their credit card or have REJIS bill them monthly. Accounts 60 days or more past due are subject to suspension. Please indicate your billing preference below.

Billing Contact:	
Email Address (1):	
Email Address (2):	
Phone Number:	

☐ **Invoice** sent via email unless otherwise noted above

☐ **Credit Card**   ☐ Visa   ☐ MasterCard   ☐ Discover   ☐ American Express

I hereby authorize REJIS to charge my credit card for all MoBar Net services obtained through REJIS on behalf of the Firm. If a credit card payment is declined, your account may be suspended.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*The REJIS finance department will contact your office for your credit card number.*

## Client ID

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The Client ID field allows users at your firm to enter a client matter number or name for your office records when logging in to the system. Billing reports can be generated based on this information. Please indicate how this should be setup.

☐ Required  
*Prompt at login*

☐ Optional  
*No prompt*

☐ Prompt at Login  
*Client ID not required*

## User Administrator

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Each firm will have an assigned User Administrator(s) that will be able to add and remove users on the account and view the entire firm's detailed activity reports. If this should be someone other than the person signing this agreement, please list the name(s) below.

User Administrator:	
Email Address:	
Phone Number:	

## Marketing

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How did you hear about MoBar Net?

☐ Another Law Firm   ☐ The Missouri Bar Association   ☐ Conference   ☐ Other \_\_\_\_\_

## Addendum to Service Agreement

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### **Missouri Department of Revenue (DOR) Access:**

Missouri law permits applicants for vehicle registration and driver licenses to restrict access to certain personal descriptive information. Once a person makes this declaration, the Missouri Department of Revenue must conceal this information from the general public, and only make it available for certain purposes.

Effective September 13, 1997, use of personal information on operator licenses and vehicle registrations is governed by RSMo 32.055 and Title 18, 2721(b) of the United States Code. The permissible uses are printed on the reverse of this Addendum. The business of your agency appears to qualify for one or more of the permissible uses. Consequently, REJIS will continue to provide access to the full driver/vehicle records, subject to the following conditions:

1. The agency will comply with the limitations specified in its use of the record.
2. The agency will not release the record to any other party contrary to this law.
3. Failure to comply will result in cancellation of access to driver/vehicle records.

### **Acknowledged by:**

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Signature

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Date

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Missouri Bar Number

1. A government agency (federal, state or local) or employed by such, and authorized to request vehicle/driving records for the purpose of the government agency's carrying out its functions.
2. A Missouri Circuit, Associate Circuit or Municipal court, an out-of-state court, or employed by such, and authorized to request vehicle/driving records for the purpose of the court's carrying out its functions.
3. A Missouri or out-of-state law enforcement agency or employed by such, and authorized to request vehicle/driving records for the purpose of the law enforcement agency's carrying out its functions.
4. Authorized under the Federal Driver's Privacy Protection Act to request and obtain the vehicle/driving record for use in connection with matters of motor vehicle or driver safety and theft; motor vehicle emissions; motor vehicle product alterations, recalls, or advisories; performance monitoring of motor vehicles, motor vehicle parts and dealers; motor vehicle market research activities, including survey research; and removal of non-owner records from the original owner records of motor vehicle manufacturers.
5. Authorized representative, agent, contractor, or employed by such, of a legitimate business and the vehicle/driving record being requested will be used for normal course of business; but only to:
  - Verify accuracy of the personal information.
  - Obtain correct information but only for purposes of preventing fraud, pursuing legal remedies or collecting a debt.
6. Authorized under the Federal Driver's Privacy Protection Act to request and obtain the vehicle/driving record for use in connection with any civil, criminal, administrative, or arbitral proceeding in any federal, state, or local court or agency or before any self-regulatory body, including the service of process, investigation in anticipation of litigation, and the execution or enforcement of judgments and orders, or pursuant to an order of a federal, state, or local court.
7. Authorized under the Federal Driver's Privacy Protection Act to request and obtain the vehicle/driving record for use in research activities, and producing statistical reports, so long as the personal information is not published, re-disclosed, or used to contact individuals.
8. Authorized representative, agent, contractor or employed by such, of an insurer, insurance support organization or self-insured entity and the vehicle/driving record being requested will be used only in connection with the following:
  - claims investigation activities
  - antifraud activities
  - rating or underwriting
9. Authorized under the Federal Driver's Privacy Protection Act to request and obtain the vehicle/driving record for use in providing notice to the owners of towed or impounded vehicles.
10. Authorized representative or owner of a licensed private investigative agency or licensed security service and the vehicle/driving record is being requested for the use of purposes permitted under the Federal Driver's Privacy Protection Act.
11. Authorized as an employer, or its agent or insurer under the Federal Driver's Privacy Protection Act to request and obtain the vehicle/driving record for use in obtaining or verifying information relating to a holder of a commercial driver's license (CDL).
12. Authorized representative or owner of a private toll transportation facility and authorized under the Federal Drivers' Privacy Protection Act to request and obtain the vehicle/driving record for use in the operation of the facility.
13. Authorized under the law of the state that holds the record to request and obtain the vehicle/driving record if the vehicle/driving record will be used in relationship to the operation of the motor vehicle or public safety.
14. Authorized persons who have a purpose to disseminate to the public a newspaper, book, magazine, broadcast or similar form of public communication, including dissemination by computer or other electronic means, when such dissemination is related to the operation of a motor vehicle or to public safety.

## Request for User IDs

Please list all attorneys and office staff that should have access to the MoBar Net system. REJIS will assign the User IDs and email to the User Administrator(s).

REJIS will assign

Name:				REJIS User ID	
Email:		MO Bar # <i>If applicable</i>		Temp Pswd	

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Please return this form to Lindsey Colombo, Private Access Coordinator.

Email: [LCOLOMBO@REJIS.ORG](mailto:LCOLOMBO@REJIS.ORG)

Direct Phone & Fax: 314-633-0371

